



AFTER SCHOOL CLUB BOOKING FORM Autumn Term 2019

SCHOOL DETAILS:

School:	Primary Contact/Contacts:
Email:	Tel:
No. of Children at School:	No. Weeks/Cost:

**We will provide registration forms batched for each class & an e-flyer to email to parents.*

FREE 20 min. WHIZZ BANG ASSEMBLY*:

Date:	Time:
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** Please note: Free Assemblies offered 18th to 29th March, at least 2 weeks prior to club start date.*

CLUB DETAILS:

After School clubs will begin after 16 September & end before 16 December 2019.

Day of Club:	Years:	Classroom/Club Location:
Time of Club:		
Start Date:	End Date:	Skip Dates: Holidays, Trip Dates, Etc:
Hire charges that apply to club:		Additional school info to be aware of:

Office Only: OLR eFlyer School Wait List Previous Students Instructor Club Start

Important Information:

1. The Mad Science Club will require one disruption free classroom or area for the club to take place. We prefer not to use common areas being used by others or open areas.
2. Please make us aware if there are any charges for the hire of classrooms, as we will need to alter the price for registration.
3. We require a minimum of 15 children to run the club and a maximum of 18 for KS1 clubs, and 22 children per KS2 class. We can accommodate for additional clubs on the same day or following term if numbers exceed 30 children interested.
4. The club is offered to Years 1-6. We are happy to include Reception students in certain circumstances (ie: in Summer term, or for infant schools in Spring and Summer).
5. We will provide the following: risk assessments, company insurance, safety and safeguarding policies and club terms & conditions. If you need anything further from us, please do not hesitate to ask.
6. We require a point of contact whilst the club is running. Please let us know who this person will be before the club starts.
7. We kindly ask that someone suitable from the school reviews the list of children on the register to let us know of any potential problems/ behavior issues/health concerns we should be aware of. This will help us avoid any circumstances that might impede smooth running of the club or the safety of the group, which may have been missed out in the registration process.

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